



**City of Clayton
Parks & Recreation Commission Meeting
Monday, April 3, 2017
7:00 PM – The Center of Clayton
Meeting Room C**

----- Agenda Topics -----

Topic		Notes
1. Approval of Minutes	Eric Schneider	
2. Addresses from the Audience	Eric Schneider	
3. Shaw Park Multi-Use Facility	Jacobs	
4. Director's Report	Patty DeForrest	
5. Old Business/New Business	Eric Schneider	

Attachments:

Minutes – February 6, 2017
Shaw Park Multi-Use Facility Presentation
April Events Calendar

Notes:

Next Meeting: Monday, May 1, 2017

Monday, February 6, 2017
The Center of Clayton – Multipurpose Room C

Members present: Jenaro Centeno, David LaGesse, Missy McCormick, Jeanne Most, Becky Patel, Eric Schneider, Melanie Tamsky & Mark Winings

Absent: Brad Bernstein, Cynthia Garnholz & Mark Stapleton

Also Present: Patty DeForrest, Dan Krewson, Toni Siering & Denise Ucinski

Approval of Minutes:

Minutes from the January 9, 2017 meeting were approved as written.

Addresses from the Audience:

There were no addresses from the audience.

Capital Projects – Parks & Recreation:

Ms. DeForrest reviewed the Capital Projects Master Plan presentation with the Commission. (See attached presentation for additional details) The first meeting to review the capital budget meeting was held on Thursday, February 2nd. Parks and Recreation capital projects are based on recommendations from the Parks & Recreation Master Plan, Hanley House Building Assessment, Field Master Plan and the infrastructure maintenance plan. A capital project is defined as a project with a cost of \$25,000 or more, and a useful life of five years or more. These projects are funded by the Parks and Stormwater tax (a ½ cent sales tax), capital improvement tax and grants from St. Louis County Municipal Park Grant Commission, Department of Natural Resources and the Clayton Century Foundation. Sales tax revenues generally increase over time and the next few years is projected to see an increase due to new development. Highlights from the presentation include: review of completed capital projects, projects set to be completed in FY17 and proposed projects for FY2018-FY2022. The number one ranked project is the ERA Conversion (Mulch Pile). Part of the reason for this projects high ranking is attributed to the fact that it is listed in other master plans and is in a very visible site needing clean-up. A public meeting will be held in April to discuss possible options for the site. Other new proposed projects include: security cameras at outdoor recreation complexes, Sensory Garden water feature, Hanley Park improvements, Climbing Wall at SPAC, SPAC heating and cooling system and park signage.

Ms. DeForrest reported that the Parks and Recreation Department received the DeMun Park planning grant. Planning Design Studio will prepare the park design and organize public engagements. There is \$300,000 slated in the capital budget for the DeMun playground. Upcoming maintenance and repair work at Oak Knoll Park includes: carriage house tuck pointing, parking lot resurfacing and removal of honeysuckle.

Policy & Procedures Manual:

Ms. DeForrest reviewed the memorandum outlining the administrative changes made to the Parks and Recreation Policies and Procedures Manual with the Commission. Ms. DeForrest also reviewed edits Mr. Schneider stated that need to be made in Appendix A, all of which will be incorporated. Additional suggestions topics for future discussion include: policies related to usage of drones in parks, proper attire at the ice rink and age requirements for outdoor facilities. Mr. Schneider made a motion to approve the Clayton Parks and Recreation Policies and Procedures manual as corrected; the Commission unanimously approved the 2017 Policy and Procedure Manual.

Director's Report:

Ms. DeForrest included project updates in the Capital Projects presentation.

Old Business / New Business:

An overview of the first Ice Rink Steering Committee meeting was discussed. Ms. DeForrest said staff has been doing a great amount of work with the process of re-accreditation. The review committee from NRPA will visit the City in May to assess the department's operation and a reception will be held with Commission members. Dates will be determined once the self-assessment is reviewed.

Meeting adjourned at 8:44 pm.

Respectfully Submitted By: Denise Ucinski



Recreation & Event Calendar

April 2017

Park Season Officially Begins

Saturday, April 1

The Parks officially open for the season on April 1 which means that visitors can be assured that restrooms and drinking fountains are available regardless of weather. This is also the time that pavilion and picnic pad rentals begin to take place, youth baseball & softball leagues begin, and the Hanley House opens for regular hours. This year, the Tennis Center is also staffed on the weekends in April from 8:00 am – 5:00 pm.

Bunny Hop

Saturday, April 8, 2:00 pm – 3:00 pm

Children can join the Parks & Recreation Department staff for an afternoon of fun at Shaw Park in Newman Green for the Bunny Hop. There will be bunnies to pet, lots of eggs to gather and fun crafts. Mr. Bunny will on site for a photo opportunity. This event was moved to the afternoon this year due to a scheduling conflict at the High School, so the egg hunt begins promptly at 2:30 pm. Registration is available by calling the Center of Clayton at (314) 290-8500.

Hanley House Herb Sale

Saturday, April 29, 9:00 – 11:00 am

The annual Hanley House Herb Sale offers heirloom varieties at a cost of \$5 each. Proceeds benefit programs at the Historic Hanley House. This is also a chance to stroll through the Hanley House Herb Garden and learn about popular 19th century plant life.

Prescription Drug Takeback

Saturday, April 29, 10:00 am – 2:00 pm

Clayton Police Officers and DEA Agents will be in front of The Center of Clayton accepting expired, unwanted or unused pharmaceutical controlled substances and other medications for disposal. The focus of this event is to remove potentially dangerous controlled substances from our nation's medicine cabinets. For more information, contact Community Services Corporal Korey Golcynski, at 314-290-8424.